

# AGENDA

**Meeting:** Royal Wootton Bassett and Cricklade Area Board

**Place:** [Access the online meeting here](#)

**Date:** Wednesday 30 September 2020

**Time:** 6.00 pm

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Including the Parishes of Braydon, Broad Town, Clyffe Pypard, Cricklade, Latton, Lydiard Millicent, Lydiard Tregoz, Lyneham & Bradenstoke, Marston Meysey, Purton, Tockenham and Royal Wootton Bassett

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**The Area Board welcomes and invites contributions from members of the public in this online meeting**

**If you wish to participate in the discussion, please contact Kev Fielding (Democratic Services Officer), direct line 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)**  
**You will be provided with a link to participate in the meeting online**

**Registrations to speak should be made no later than 5pm on the day of the meeting. If possible, please indicate the item(s) you wish to speak on, to assist the Chairman to manage requests**

[Guidance on how to access this meeting online is available here](#)

**Any member of the public who wishes to watch the meeting only, can do so via the link at the top of this agenda**

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115

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## Wiltshire Councillors

Cllr Allison Bucknell, Lyneham (Chairman)  
Cllr Mollie Groom, Royal Wootton Bassett East  
Cllr Mary Champion, Royal Wootton Bassett North  
Cllr Jacqui Lay, Purton  
Cllr Chris Hurst, Royal Wootton Bassett South  
Cllr Bob Jones MBE, Cricklade and Latton

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## **Public Participation**

During the ongoing Covid-19 situation the Council is operating revised procedures for public participation.

[Access the online meeting here](#)

## **Guidance for Public Speaking at Area Boards**

Please click on the link below for further guidance

[Guidance for Public Speaking at Area Boards](#)

|  | <b>Time</b> |
|--|-------------|
| <p>1 <b>Chairman's Welcome, Introductions and Announcements</b><br/><i>(Pages 1 - 4)</i></p> <p>Chairman Announcements:</p> <ul style="list-style-type: none"> <li>• COVID-19</li> <li>• Connect 5 – Mental Health Awareness Programme Public Health Training</li> </ul> | 6:00pm      |
| <p>2 <b>Apologies for Absence</b></p>  |             |
| <p>3 <b>Minutes</b> <i>(Pages 5 - 6)</i></p> <p>To approve the minutes of the meeting held on Tuesday 16 June 2020</p>   |             |
| <p>4 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee</p>   |             |
| <p>5 <b>Police Update</b> <i>(Pages 7 - 12)</i></p> <p>Inspector Doug Downing</p>  |             |
| <p>6 <b>Fire &amp; Rescue Update</b></p>   |             |
| <p>7 <b>Electoral/Boundary Review</b> <i>(Pages 13 - 14)</i></p>   |             |
| <p>8 <b>Local Recovery Plan Discussions</b></p>  |             |
| <p>9 <b>Health and Wellbeing group Update</b></p> <p>Cllr Mary Champion &amp; Jane Vaughan</p>   |             |
| <p>10 <b>Youth Update</b></p> <p>Danielle Blake (Rise Youth)</p>   |             |

11 **Funding Applications** (*Pages 15 - 20*)  
To consider applications to the Community Area Grants Scheme

12 **Towns, Parishes and Partners Update** (*Pages 21 - 26*)

13 **Close**

**8:00pm**

## **Chairman's Announcements**

**Subject:**

**COVID-19**

The infection rate in Wiltshire remains low, but we cannot be complacent and it's important that everyone continues with their great efforts so far to follow social distancing measures and maintain good hand hygiene.

The advice for everyone remains the same:

- Keep washing hands regularly
- Wear a face covering over the nose and mouth in enclosed spaces
- Stay at least a metre away from people not in their household

If anyone is experiencing COVID-19 symptoms, no matter how slight they may be – a high temperature, a new, continuous cough or a loss or change to your sense of smell or taste – isolating and getting tested should be done immediately.

As a reminder, the isolation period is now 10 days. Those living in the same households should self-isolate for 14 days if they, or any members of the household, receive a positive test. Staying at home means not going out for any reason, including to work, or to the shops.

We thank everyone for their continued support and for playing their part.





**Connect 5 aims to improve population mental wellbeing by changing the way we have mental wellbeing conversations.**

Connect 5 is offering an incremental three-session training programme about mental health and wellbeing. The programme is free of charge and available to community groups and individuals who have a role in supporting mental wellbeing.

The programme has been developed by academic, clinical and public mental health experts in partnership with Health Education England and Public Health England.

Sessions are currently being held online. To make enquiries about the Connect 5 programme in Wiltshire please contact Kerri Lavender at [kerri.lavender@wiltshire.gov.uk](mailto:kerri.lavender@wiltshire.gov.uk)

|   | What will it cover?  | Who is this for?   |
|---|--|--|
| <b>Stage 1</b><br>Brief Advice                      | Develop your core understanding of mental health, mental wellbeing and how to signpost to local services and resources that enable people to help themselves.  | Anyone with an interest in improving mental wellbeing whose role involves interaction with the public, or anyone who has the opportunity to give brief wellbeing advice. |
| <b>Stage 2</b><br>Brief Wellbeing Intervention      | Build your skills and confidence to work with and improve the mental health and wellbeing of others. Including, how to support greater insight into experiences of stress and distress and how to help people take first steps to make themselves feel better. | Those with the opportunity, through their working practice, to engage in brief interventions.  |
| <b>Stage 3</b><br>Integrated Wellbeing Intervention | Advance your skills to work collaboratively with clients to create an action plan and integrate brief interventions to motivate and support people to make changes that last.  | Those with the opportunity, through their working practice, to engage in brief interventions over an extended period of time.  |





# MINUTES

**Meeting:** Royal Wootton Bassett and Cricklade Area Board  
**Place:** Online meeting  
**Date:** 16 June 2020  
**Start Time:** 1.30 pm  
**Finish Time:** 1.45 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell (Chairman), Cllr Mollie Groom, Cllr Mary Champion,  
Cllr Jacqui Lay, Cllr Chris Hurst and Cllr Bob Jones MBE (Vice-Chairman)

### **Wiltshire Council Officers**

Lisa Pullin – Democratic Services Officer

**Total in attendance: 6**

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| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u>   |
|------------------------|---|
| 9                      | <u>Apologies for Absence</u><br>There were no apologies.  |
| 10                     | <u>Election of the Chairman</u><br>Councillor Allison Bucknell was elected Chairman for the forthcoming year.   |
| 11                     | <u>Election of the Vice-Chairman</u><br>Councillor Bob Jones was elected Vice Chairman for the forthcoming year.  |
| 12                     | <u>Appointment to Outside Bodies and Working Groups</u><br>The following appointments to outside bodies and working groups for the forthcoming year were noted: <ul style="list-style-type: none"> <li>• C&amp;DCA (Cricklade Leisure Centre) – Cllr Bob Jones</li> <li>• Community &amp; RAF Fairford Liaison Group – Cllr Bob Jones</li> <li>• Caring for Dementia – Cllrs Allison Bucknell and Mary Champion</li> <li>• Community Area Transport Group – Cllrs Allison Bucknell, Mollie Groom, Mary Champion, Jacqui Lay, Chris Hurst, and Bob Jones.</li> <li>• Health and Wellbeing Group – Councillors Allison Bucknell and Mary Champion.</li> </ul> |
| 13                     | <u>Urgent items</u><br>There were no urgent items.  |
| 14                     | <u>Close</u><br>The meeting was closed at 1.45pm.   |

WILTSHIRE POLICE

# Royal Wootton Bassett CPT

Area Board Briefing

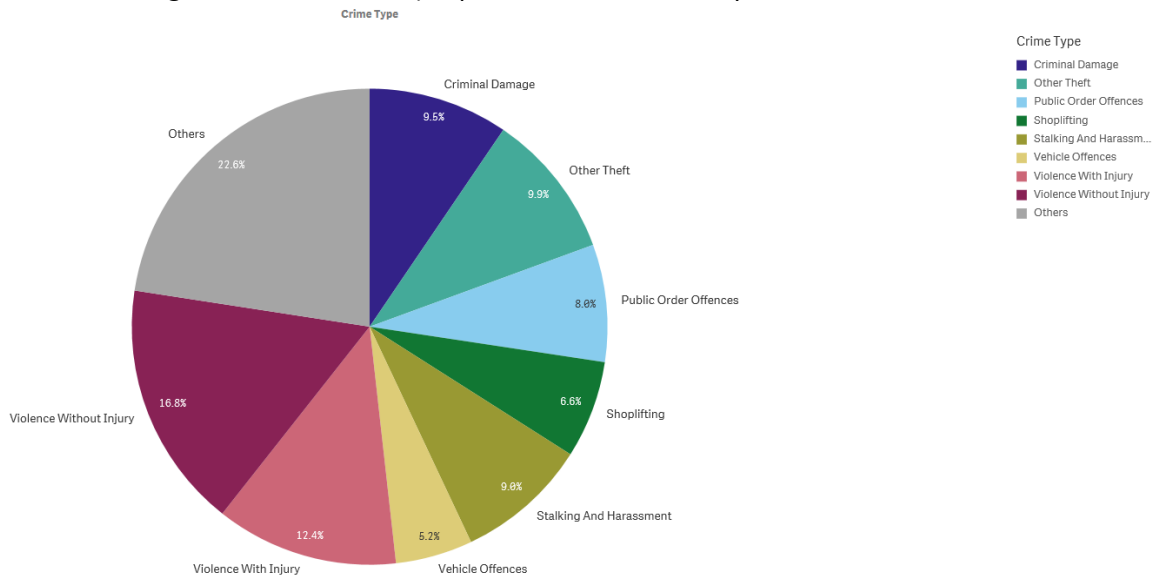


Proud to serve and protect our communities

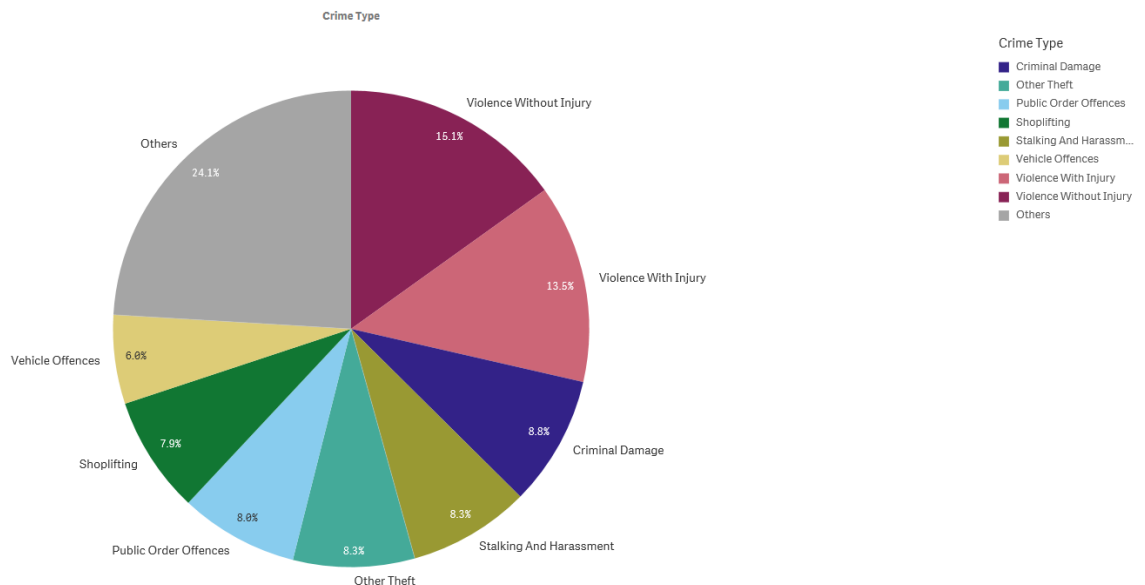
September 2020

## PERFORMANCE – YOUR AREA

Royal Wootton Bassett CPT – Highest Crime Groups (Previous 12 months)



Force Area CPT – Highest Crime Groups (Previous 12 months)



Royal Wootton Bassett CPT - Crime and incident demand for the 12 months to July 2020

WILTSHIRE POLICE

# Royal Wootton Bassett CPT

Area Board Briefing



Proud to serve and protect our communities

September 2020

## PERFORMANCE – FORCE-WIDE

- Wiltshire Police has had a decrease in the volume of recorded crime by 5.8% in the 12 months to July 2020 and continues to have one of the lowest crime rates in the country.
- Our service delivery remains consistently good.
- In July, we received 8,974 999 calls which we answered within 8 seconds on average, 13,513 101 calls which we answered within 28 seconds on average, and 14,975 CRIB calls which we answered within 2 minutes and 19 seconds on average.
- In July, we also attended 1,899 emergency incidents within 10 minutes and 8 seconds on average.
- Wiltshire Police has seen an 8.2% reduction in vehicle crime and a reduction of 17.8% in residential burglaries in the 12 months to July 2020.
- The Crime Survey of England & Wales recently ranked Wiltshire as one of the top forces (78.3%) nationally for public confidence. It covers the 12 months to March 2019.  
The publication can be found here: [WWW.CRIMESURVEY.CO.UK](http://WWW.CRIMESURVEY.CO.UK)

For more information on Wiltshire Police's performance please visit:

PCC's Website - <https://www.wiltshire-pcc.gov.uk/article/1847/Performance>

HMICFRS Website - <https://www.justiceinspectors.gov.uk/hmicfrs/police-forces/wiltshire/>

Police.uk - <https://www.police.uk/wiltshire>

For information on what crimes and incidents have been reported in the Royal Wootton Bassett Community Policing Team area, visit <https://www.wiltshire.police.uk/article/5409/Royal-Wootton-Bassett-Area-CPT> to view a crime and incident map and find links to more detailed data.

WILTSHIRE POLICE

# Royal Wootton Bassett CPT

Area Board Briefing



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September 2020

## YOUR CPT – ROYAL WOOTTON BASSETT

- Inspector:** Doug Downing
- Neighbourhood Sergeant:** Kate Smith
- Neighbourhood Officers:** PC Rachel Davies (Malmesbury Town, Malmesbury Rural, Minety, Ashton Keynes)  
PC Liam Carrant (Royal Wootton Bassett Town and Rural, Cricklade, Purton and Lyneham)
- PCSOs:** Andrew Singfield (Royal Wootton Bassett Rural)  
John Bordiss (Minety/Ashton Keynes)  
Juliette Evans (Malmesbury Rural)  
Nicola Allan, Monty Alvis, Monique Beasley (Cricklade, Purton, Lyneham)  
Laura Maplesden, Andrea-Jayne Hector, Kelly Hillier (Royal Wootton Bassett Town)  
Jo Wolton (Malmesbury Town)

WILTSHIRE POLICE

# Royal Wootton Bassett CPT

Area Board Briefing



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September 2020

## LOCAL PRIORITIES – ROYAL WOOTTON BASSETT

| PRIORITY                                       | UPDATE   |
|--|--|
| Anti-Social Behaviour                          | <p>We are experiencing some issues with a small minority of the community that upset our neighbourhood with their behaviour. This is particularly prevalent in the area of Malmesbury. We have identified some key areas which will see an increase in high visibility Policing (Pulse Patrols). Officers and staff will also be seeking to identify long term opportunities to get to the root of the issues that cause these type of offences. This includes working with partners and sign posting individuals identified to productive activities.</p> <p>Our Pulse Patrols are a really effective way of tackling crime hotspots. They work by flooding a specific area with uniformed officers to engage with the public and deter further problems. Research has shown that just 15 minutes of officers being out of their vehicles and present in an area can have a significant impact in reducing crime.</p> |
| Modern Slavery and our Human Trafficking Teams | We are monitoring some small businesses that have come to notice.  |

WILTSHIRE POLICE

# Royal Wootton Bassett CPT

Area Board Briefing



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## HIGH LEVEL PCC UPDATES

- **PCC Annual Report:** Last month, the Police and Crime Commissioner published his annual report for 2019/20. The report sets out how the OPCC priorities are being met and highlights what additional work is being carried out to ensure that wider policing priorities reflect the concerns from the Wiltshire and Swindon communities he serves. You can read the full report [here](#).
- **Frontline recruitment is on track:** Wiltshire's first 40 student police officers on the new police degree apprenticeship are nearly half way through their initial 23 week classroom training before deployment to Community Policing Teams in December. The next cohort of 20 students start their training on 19 October and by March 2021 we are on target to have 1,050 police officers in Force. We also welcomed 20 new student Police Community Support Officers (PCSOs) who started their 12 week training in August and we've had a huge response to our PCSO recruitment campaign in July with 179 applicants, a record level of interest in this important community facing role.
- **COVID19 update:** We continue to be impressed by the high levels of compliance with the current restrictions within our communities. Although officers have not issued any Fixed Penalty Notices for breaches to these restrictions since May, we remain fully committed to being transparent when it comes to enforcement. You can see our latest FPN Summary Overview report [here](#). The OPCC is also in the process of distributing the new COVID19 Response Fund – a £50,000 funding stream supporting community and voluntary groups that are struggling to keep their organisation going or are facing unexpected costs due to the Coronavirus pandemic.

## HIGH LEVEL FORCE UPDATES

- **Officer and staff assaults review:** The views of more than 40,000 officers and staff have informed the Officer and Staff Safety Review published by the National Police Chiefs' Council (NPCC) last week. The review, which is the largest ever survey of the police workforce, was commissioned to examine why police forces are seeing a rise in assaults and increased violence against officers. Here in Wiltshire, we are not immune to assaults against our frontline officers, staff and volunteers and this is something we have seen increase year on year. Even as our officers and staff have been out in our communities trying to provide reassurance during the COVID pandemic, they are still being kicked, spat at and abused. We've already introduced a large number of improvements to best protect our staff including the introduction of spit and bite guards and increased the number of officers who carry taser but this is also a societal problem that needs to change. We welcome this review and will continue to invest in anything which protects our officers and staff.
- **COVID19 update:** We are pleased to report that we are still seeing a very high level of compliance within our communities with regards to the Coronavirus Regulations. Our officers

WILTSHIRE POLICE

# Royal Wootton Bassett CPT

Area Board Briefing



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continue to focus on engaging with our communities first and foremost and, for the most part, this continues to be effective. The Government has now brought in tougher penalties for those who do not wear face coverings in areas where it is now mandated to do so and for those who organise, facilitate or attend any large gathering or unlicensed music event. These types of unlawful events place the public at a high level of risk and are likely to spread the virus. If we come across these types of events we will actively look to use our powers. Coronavirus remains a deadly threat and it should be everyone's priority to stop the spread of the virus and save lives.

- **Demand campaign:** The lifting of lockdown restrictions in July heightened some of the demands Wiltshire Police face, particularly those related to public order, violence against the person and anti-social behaviour. In comparison to last summer, we are seeing an increase of 26% in public order offences and an 18% increase in reports of anti-social behaviour. Last month, we launched a campaign with the aim of highlighting some of these additional summer demands, and whilst there has been some reduction in these offences as a result, compared to last year we are still seeing more of these crime types. We continue to proactively work with the public and our partners to not only reduce this demand, but to prevent crimes from happening in the first place. You can find out more about the summer demand campaign on our website and by following #summerdemand on social media.

## GET INVOLVED

- You can keep up to date with the latest news in your area by signing up to our Community Messaging service – [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)
- You can follow your CPT on social media
  - [Royal Wootton Bassett and Cricklade Police Facebook](#)
  - [Royal Wootton Bassett Police Twitter](#)

More information on your CPT area can be found here: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)





## DORSET & WILTSHIRE FIRE & RESCUE SERVICE

### WILTSHIRE AREA BOARD REPORT

#### Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website;

<http://www.dwfire.org.uk/community-safety-plan/>

#### Prevention

We are committed to making a real difference to the lives of people in Dorset and Wiltshire. Our aim is to reduce the level of risk and harm to our communities from fire, targeting those most at risk. We do this primarily through our Safe and Well visits.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

Are you or anyone you know:-

- Over the age of 65?
- Need a smoke detector?
- Have a long-term health condition?
- Suffer from poor hearing or sight loss?
- Would you struggle to escape in the event of a fire?

If you can answer yes to more than one of these questions, then please call us on 0800 038 2323 or visit <https://www.dwfire.org.uk/safety/safe-and-well-visits/>



DORSET & WILTSHIRE  
FIRE AND RESCUE

## Protection

On-going interaction by Protection Team members with Local Authorities, Private landlords and tenants regarding fire safety-related matters: external cladding systems; fire detection and warning systems; fire resisting doors (& self-closers); combustibility/fire resistance of construction materials; commercial and residential sprinklers systems and water-mist suppression systems

### General Enquiries

If you have a general fire safety enquiry regarding commercial property, please email [fire.safety@dwfire.org.uk](mailto:fire.safety@dwfire.org.uk) and the Fire Safety Team will respond in office hours.

### Fire Safety Complaint

If you wish to tell us about fire safety risks in commercial premises, such as locked or blocked fire exits, you have three options:

- You can email the fire safety department at [enforcement@dwfire.org.uk](mailto:enforcement@dwfire.org.uk)
- Call 01722 69 1717 during office hours (9am-5pm).
- Call our Service Control Centre on 0306 799 0019 out of office hours (5pm-9am)

## On Call Recruitment

Have you always wondered if you could join the fire service, but haven't had the opportunity to find out more? Have you found yourself seeking your next challenge, keen to give back to the local community or wanting to learn new skills including leadership and teamwork? Then becoming an on-call firefighter is for you.

As a paid position, on-call firefighters commit anywhere between 40 to 120 hours per week, during which time they must be able to respond to the station immediately.

Many have 'normal' jobs during the day, then upon their return home make themselves available overnight or during the weekends. Some of our crew respond from their workplaces during the day, and we are very grateful to their employers for releasing them to perform their vital duties.

Anyone over 18 years old can apply (although you can also apply once you are 17½) you must be able to respond and attend the fire station within 5-8 minutes, you have a good standard of physical fitness (i.e. you are generally active), and you must have the right to work in the UK.

Further information on becoming an On Call Firefighter can be found at [www.dwfire.org.uk/working-for-us/on-call-firefighters/](http://www.dwfire.org.uk/working-for-us/on-call-firefighters/) or should you have any questions, you can call **01722 691444**.



## **Recent News & Events**

### **Businesses urged not to overlook Fire Safety by National Fire Chiefs Council**

Businesses across the UK which have had to make changes due to COVID-19 are being urged to make sure fire safety remains a top priority.

The call comes from the National Fire Chiefs Council (NFCC) as many have had to implement new ways of working due to the current pandemic. The NFCC is reminding businesses about the everyday fire risks in the workplace – and there is both a legal and moral responsibility to ensure premises are safe from fire.

Many businesses had to respond quickly to the pandemic once they were allowed to reopen and while revisiting risk assessments, fire safety may not have been at the forefront of planning.

As part of NFCC's Business Safety Week – which runs from 7th- 13th September – Dorset and Wiltshire Fire and Rescue Service are encouraging business owners and Responsible Persons (RPs) to ensure they review Fire Risk Assessments. They should also seek guidance and advice to help them keep their premises and occupants safe from fire.

Businesses must consider the potential risks that the COVID secure measures – which are required to open some premises – may in some cases, compromise fire safety measures:

- New screens must not obstruct smoke detection or sprinkler heads
- Business must have enough trained staff to support evacuation procedures
- Ensure measures to support social distancing do not impact evacuation procedures, exit doors or the ability of emergency service to help you
- Protect your business from arson
- Help your fire service by reducing false alarms – which currently accounts for about 40% of all emergency calls

Group Manager Tim Gray, said: “The last few months have undoubtedly been difficult and challenging for many people and businesses. As such, we want to make sure that whilst businesses address the changes needed in response to Covid-19, they remain fire safe in doing so. Fire can have a devastating impact on businesses, with many never recovering after an incident.”

He added: “We are encouraging businesses to firstly review their Fire Risk Assessments, and to contact us for advice should they need any support. Our goal is to keep all businesses working safely.”

The campaign can be followed on social media using the #BusinessSafety2020. Additional advice from Dorset and Wiltshire Fire and Rescue Service can be found at <https://www.dwfire.org.uk/business-fire-safety/>



DORSET & WILTSHIRE  
FIRE AND RESCUE

## New digital approach for Safe Drive Stay Alive

### SAFE DRIVE STAY ALIVE



How are we delivering one of our most important education schemes in the 'new normal'? Road safety manager Christine Sharma reports: With the new academic year came the challenge of delivering our flagship educational roadshow Safe Drive Stay Alive. As we are still unable to deliver our shows in schools, we considered how we could ensure this next cohort didn't miss out on this life-changing education.

When we first entered lockdown, we realised Covid 19 would affect delivery for some time. We therefore considered using Microsoft Teams to run live shows, asking our speakers to deliver their accounts in real time. Whilst this would have mimicked the usual presentation, internet connectivity and technical expertise were factors that would be out of our control – so we decided against it. We were also concerned that a digital show would not be as impactful as a live performance, where you can feel the emotion of the speakers in the room. After we wrote our nationally acclaimed road safety education modules, we realised that 'business as usual' was still some time away, so we returned to our initial idea.

We chose to use pre-recorded talking heads instead of live speakers to avoid the issue with connectivity. We also considered ways that we could make the presentation more impactful digitally to compensate for not having live speakers. We have therefore created some bespoke media and used some existing public media to create a powerful digital show. Over the past few weeks, we have conducted several trials with our road safety partners, our sponsors and you, our supportive colleagues. The feedback has been phenomenal - we are still refining the show, and we are ready to begin delivery with schools.

Around a dozen schools have already booked their time slots and they've only been back a few days! In addition, the Ministry of Defence loved our show so much, they want us to deliver our military equivalent, Survive the Drive, in the same way.

Looking ahead, we envisage shorter, interactive lessons to be delivered in schools before or after the show as part of a suite of education and part of the PSHE programme. For behaviour change to happen, more regular intervention is necessary, so we're currently undertaking some research - we hope to have an update for you soon.

## Face fit testing... what is it?



Since the start of Covid 19, a team of HSE accredited face fit testers have been carrying out qualitative face fit testing in both Dorset and Wiltshire as part of the tri-services agreement. The team included Service personnel from Prevention and Protection - Gareth Baker, Natasha Campbell-Bell, Martyn Jones, Gaynor Mant, Steve Mant, and previously Simon Carter, Kim Armstrong and Josh Williams. To date, the team has completed over 800 tests on staff from various agencies including paramedics; ambulance staff; doctors, nurses and practitioners from doctors' surgeries; care staff looking after the old, young and vulnerable; and even our own DWFRS personnel. Risk assessments had to be carried out at all 13 different premise locations - including care homes, a hospice and ambulance stations - before any testing was able to take place.

Facemasks are worn in various categories of medical intervention requiring a protection level of FFP3. These include Aerosol Generated Procedures such as CPAP (continuous positive airway pressure), minor surgical procedures to any part of the body above the clavicle, and general treatments to patients suspected of having Covid 19 infection. The FFP3 facemask provides the highest level of protection from a disposable facemask and is a two-way barrier to protect both wearer and patient. If the mask does not seal sufficiently on the face, both the wearer and patient will be at risk.

During the months of testing, the team have met, tested and made safer some incredibly selfless and caring people who have been so appreciative of our work, which we have found so humbling and rewarding. If you would like to find out any further information about face fit testing, please don't hesitate to talk to one of the team.





**DORSET & WILTSHIRE  
FIRE AND RESCUE**

## Demand

Total Fire Calls for Cricklade Fire Station for period July – September 2020

| Category   | Total Incidents |
|--|-----------------|
| No. of False Alarms                                  | 4               |
| No. of Fires   | 8               |
| No. of Road Traffic Collisions and other Emergencies | 12              |
| <b>Total</b>   | <b>24</b>       |

Total Fire Calls for Royal Wootton Bassett Fire Station for period July – September 2020

| Category   | Total Incidents |
|--|-----------------|
| No. of False Alarms                                  | 15              |
| No. of Fires   | 10              |
| No. of Road Traffic Collisions and other Emergencies | 29              |
| <b>Total</b>   | <b>54</b>       |

### Incidents to Note:

An increased number of Co-Responder Incidents to assist Ambulance crews for medical care.

**Wayne Presley**  
**Station Manager**  
Email: [wayne.presley@dwfire.org.uk](mailto:wayne.presley@dwfire.org.uk)  
Mobile: 07515191951

## Area Board Boundary Review Briefing Note No. 20-30

**Service:** Democratic Services  
**Further Enquiries to:** [CGR@wiltshire.gov.uk](mailto:CGR@wiltshire.gov.uk)  
**Date Prepared:** 10 September 2020

### Background

Following the Electoral Review of Wiltshire Council, Electoral Divisions for the May 2021 elections no longer align to the boundaries for the Council's 18 Area Boards, which are based on Electoral Divisions.

It is therefore necessary for Full Council to agree new Area Board boundaries for implementation in May 2021.

### Electoral Review Committee

At its meeting on 21 July 2020 Full Council delegated authority to the Electoral Review Committee to conduct a review of Area Board boundaries and prepare recommendations for its consideration.

The Committee met with the Members of each Area Board in July to discuss the incoming Electoral Divisions and their impact, including on potential Area Board boundaries.

At its meeting on 13 August 2020 the Committee agreed a set of proposals for Area Board boundaries to be consulted upon.

### Consultation

A consultation will run from **10 September 2020 – 31 October 2020** on the [Draft Recommendations](#) of the Electoral Review Committee for Area Board boundaries to take effect for May 2021.

This briefing note will be circulated to all parishes and Members, and where an Area Board meets it will have the opportunity to be briefed on the proposals.

Online surveys have been prepared for people to respond to the proposals, as follows:

|   |                                      |
|---|--------------------------------------|
| <a href="#">Amesbury</a>                            | <a href="#">Bradford on Avon</a>     |
| <a href="#">Calne</a>                               | <a href="#">Chippenham</a>           |
| <a href="#">Corsham</a>                             | <a href="#">Devizes</a>              |
| <a href="#">Malmesbury</a>                          | <a href="#">Marlborough</a>          |
| <a href="#">Melksham</a>                            | <a href="#">Pewsey</a>               |
| <a href="#">Royal Wootton Bassett and Cricklade</a> |                                      |
| <a href="#">Salisbury</a>                           | <a href="#">South East Wiltshire</a> |
| <a href="#">South West Wiltshire</a>                | <a href="#">Tidworth</a>             |
| <a href="#">Trowbridge</a>                          | <a href="#">Warminster</a>           |
| <a href="#">Westbury</a>                            |                                      |

### Decision

The Committee will review all responses to the consultation and prepare Final Recommendations for consideration by Full Council on 24 November 2020.





## Update from Royal Wootton Bassett Academy

### Anita Ellis - Headteacher

The challenges of returning to school in such circumstances this year have certainly presented themselves at RWBA thus far. However, the determination to overcome these challenges and provide resolution to each barrier from students, staff and parents has been phenomenal! I have been so proud to start my headship with such committed individuals.

We have introduced a wide range of safety measures to ensure that students, staff and parents feel safe and secure and that they can focus on the important business of learning. Attendance to date this year is 93.7%, less than we would normally see at this time of year but significantly more than many other schools. Much of the absence is down to parents trying to be cautious over illness and deciphering what potentially could be COVID-19 related illness, or not. We have very few students shielding or not attending school out of concern. Our Year Teams are doing an excellent job (as they did throughout lockdown) in communicating with the home environment to ensure that attendance continues to improve.

We have self-isolated 2 Year Groups, Year 9 and Year 10. They are not linked cases and we know that neither were caught or transmitted through school. We know this because one case was as a result of foreign travel and the other transmitted within the family. Through both isolations, no other student has reported COVID-19 symptoms or fallen ill, and due to our measures in place, no staff member has had to isolate. We carry out a proximity test on all staff who taught or supported the students and as they passed the test and developed no symptoms, no staff members were affected.

We wrote a Risk Assessment and Return To School Document in June 2020 and they have been re-evaluated every 2 weeks as a result of monitoring, student, staff and parent feedback. They are published on our Website and sent directly to all parents.

Some of the most significant changes to school are:

1. Staggered arrival and departure times for all Year Groups so that we are able to bubble each Year Group and reduce the risk of transmission. This means that in the event of a positive case, we have only needed to ask that particular Year Group to isolate.
2. Staggered breaks and lunch times. Each Year Group have their own break and lunch time in their specific Break Zone. This has been the biggest logistical challenge as we only had one eatery (Terry's Restaurant) at the start of summer and we have since developed a further one on the other side of the school building. This has allowed us to only have three breaks and lunches over two different locations – but this has come at considerable cost and providing shelter that can last through the winter is going to cost over 55k. Behaviour and calmness at break and lunch times has been noticeable as a Year Group of nearly 290 students has been able to enjoy the freedoms of their own space.
3. Each Year Group has their own toilets.
4. To enable the above, we have had to break apart the structure of the day. We have not reduced our curriculum offer as breadth is important to us. Our transition around the school means that Year 7 and 8 are largely static in 2 parts of the school with Years 9-13 having movement around the school. Years 7 to 9 go to their Break Zone at the end of each lesson to sanitise and be picked up by their next teacher. This has resulted in smooth transitions where we can ensure that Year Group bubbles do not mix. Years 10 – 13 (ass examination classes) have been able to carry on their work towards their exams with no disruption.

5. We have introduced a one-way system around the school, which in line with the split breaks and lunches, keeps contact points between Year Groups at an absolute minimum and allows Years 7 and 8 movement away from their static classes.
6. We have increased the number of cleaning staff at school with a rota throughout the day of key areas such as ICT rooms and PE changing rooms between changeover. Every class desk is disinfected by students at the end of each lesson.

We were concerned about transport, our drop offs and pick ups but with more visible Leadership Team staffing and guidance, this has run brilliantly and our parents have been really supportive. It has also increased the quick catch ups that happen outside of the school building with students and parents.

In terms of supporting our students to catch up, we have a Reconnection Curriculum in place, which we launched before the summer holidays. We have rag rated (with the students) what they covered during lockdown, what they should know and their confidences around this. This summarises key knowledge and skills. All students will have more frequent formative assessment to ascertain where they are on their learning path and they will complete baseline assessments to inform our planning, interventions and further tuition, if needed.

Our remote learning offer (whilst not perfect) ensured that the vast majority of our students did not fall behind and this has been borne out in our return to school. That said, the key concern of most students is the sense that they are 'behind'. We are working hard to provide them with the SEB and MH (Social, Emotional, Behavioral and Mental Health) support that they need and deserve. Assemblies continue to go ahead, iLearn and Tutor support continues to go ahead and our online offer has meant that on average, 320 Parents have dialled into our Year Group Parent Information Evenings. Staff have learned new skills and our 2 self-isolations have provided us with opportunities to practice remote learning, and to ascertain the student skill base too.

Our recent virtual Open Evening was dialled in by over 540 families. We are constantly thinking out of the box in how we can make our communication clear and honest.

The Government has pledged around £115k to fund catch up at RWBA and in addition to the above, we have developed an Inclusion Zone with specialist support for those students who need it. We have increased the hours for our MDSAs to monitor behaviours and help keep our Zones calm. We also have 3 x 1to1 Teachers recruited out of this funding to support small group work with students across the Year Groups.

Our key concern is regarding the weather, inclement and cold weather will not help these structures but we remain resolution focused and positive.

# The RISE Trust Youth Detached Sessions



We have supported young people to access further support, or given advice—often just a listening ear!

Number of young people reached in Cricklade

15/7/2020-27  
 22/7/2020-21  
 29/7/2020-37  
 5/8/2020-16  
 12/8/2020-6  
 19/8/2020-16  
 26/8/2020-5  
 2/9/2020-17  
 9/9/2020-23

Discussed healthy friendships and relationships

We have discussed the risks of drugs and alcohol and also signposted to Motiv8.

Discussions about Covid- and what is social distancing.

'how was lockdown for you?' Young people shared a range of experiences with staff.

We have reported to police—public safety concerns and spoken to young people about the impact of Risky Behaviours.

Listened to worries about returning to school, young people have also shared positive experiences about returning to school or college.

Discussions about Mental Health and where to access further support

Engaged in discussions about substance misuse including smoking and worked jointly with other agencies around substance misuse.

YP in the park by the skate park friends left him in the park, he appeared sad at this and anxious he told us he went to a school in Calne and then Devizes school and that he just moved house, staff spent some time with him, checking in how he was feeling, supporting him to feel less anxious until he was ready to go home.

Young people engaged with in Purton

13/8/2020-14  
 20/8/2020-11  
 27/8/2020-11  
 3/9/2020-7  
 10/9/2020-17  
 17/9/2020-12



2 young people took the time to feedback via Instagram that they had met our team in the area-

2 polite ladies came up to us and said hello and told us about your foundation' 'please tell Nicki and Natasha thanks!'

On the 17th September we delivered our session jointly with Jude from Motiv8 in Purton

Engaging with young people and having in depth conversations about drug use and support available, this was in response to shared information about young people misusing drugs in particular areas.

We are working with motiv8 to plan detached sessions together in each town we deliver youth services in.



Young people engaged with in Royal Wootton Bassett -

8/9/2020-19  
 15/9/2020-7  
 22/9/2020-5

Young People Responses to lockdown-

'found it tough being inside all the time but they are much better now'

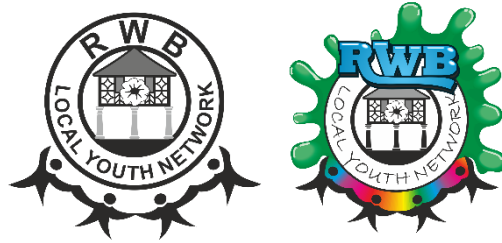
'I am really pleased to be back at school with my friends'

'I told us about his plans for college and that he has had information in the post. He is looking forward to a fresh start there after finding school a challenge'

'the social distancing Rules are confusing'

Young people respond positively with the youth Workers. We have ensured that each of our area has the same Key Youth Workers so that young people begin to recognise our staff team which builds a trusting relationship.





*With and for our young people*

September / October 2020

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## Our new normal...



Like everyone our organisation was affected by the pandemic with key volunteers (Sue & Jenn) stepping up to help run Royal Wootton Bassett Helpers (the local COVID-19 support group). Our young people were also doing all they could to support their community from home, by building food boxes, sourcing donations and creating messages of hope for those isolating. So, we paused meetings over the spring/summer, whilst we found our feet again.



Our link to RWB Helpers remains and they are reaching out to families who maybe struggling to purchase uniform. We now include both RWB Helpers and the Richard Jones Foundation leaflets in our uniform packs.

### **Welcome to Bassett – Free Second-Hand Uniform (All RWB schools)**

We launched our uniform scheme in the middle of the lock down to ensure that any families and young people in need of school uniform, were supported. Our scheme is open to anyone wishing to use it, so those wanting to support the environment are as welcome as those with limited finances.

To date the amazing work of our volunteers has resulted in:

- 1117 items being donated
- 259 items being given out
- 55 loads of washing (in just 1 month)
- 49 items mended
- And most importantly 66 families helped!



This would not have been possible without the amazing work of Zach, Gary and Frances whose dedication enabled the scheme to start and continue through the crisis. Thank you!

As life settled a little, we were able to return to holding meetings this September. We are now meeting online with new policies in place to safeguard our young people. We're also exploring how we can connect in more ways with local young people using digital platforms.

### **Junior Champions (Committee) – Young People**

Two more young people have joined our Junior Committee this Autumn. We are pleased to welcome Junior Treasurer Katie, and Jasmine who attended for the first time this month. Our Junior Champions are, and will continue to, prepare minutes; attend our meetings; attend Town Council meetings; learn about our organisation and put together their own initiatives.

## **Youth Groups**

Like all organisations our youth groups have had to work hard to continue.

Swindon and Bassett Sea Cadets are now working together to ensure they have all the right team members to provide groups for both areas. All involved are working hard to make sure that their new spaces will be delivered soon. It just goes to show, in the pandemic, dedicated key volunteers from both groups found new ways to ensure our young people continue to have access to the support and opportunities the Sea Cadets can offer. Thank you!

Out of The Can has maintained support for its existing members via online meetings, to continue doing all they can for our LGBTQ+ young people.

Unfortunately, CMAS could not survive the crisis, but thankfully a great response from the Rise Trust has meant that two of the CMAS youth workers were hired and a COVID Safe Youth Outreach was not only in place but actively engaging with Bassett's young people by the start of September.

Our thanks to both the Rise Trust, Cllr Allison Bucknell and Jane Vaughan for their quick and effective responses at that time, which paved the way for agreement to be sought from Royal Wootton Bassett Town Council to continue to fund and provide.

## **Thank You**

The Royal Wootton Bassett Local Youth Network would like to offer its thanks to the following who have provided great support: Jewson, Co-op Funeral Care (Inc Maslin's), Awdry Bailey Douglas, Co-op Food Lyneham, Wiltshire Council, The RISE Trust Children's Centre, Royal Wootton Bassett Town Council, the Royal Wootton Bassett Shed, Wiltshire Wildlife Trust, Royal Wootton Bassett Academy, GreenSquare Group, St Bartholomew's & All Saints Church, Launch2Learning, WBLETs, the Pétanque Club, Bassett in Bloom, Dorset & Wiltshire Fire Service, Royal Wootton Bassett Community Cinema, Wiltshire Police, the Rotary Club, PQA, the RWB Environmental Group, Hook & District WI, the U3A and Box & Seal.



## Royal Wootton Bassett and Cricklade Investing in our Communities – September 2020

\* Please note, all figures are subject to confirmation by our Finance team and, as such must be treated as provisional.

### Overview of the Budget 2020/21

|   | 2019/20 allocation | Invested to date | Available for investment | Amount leveraged |
|---|--------------------|------------------|--------------------------|------------------|
| <b>Capital Grant scheme</b>                       | £47,776.00         | £0.00            | £47,776.00               |                  |
| <b>Positive Youth Activities</b>                  | £19,528.00         | £15.50           | £19,512.50               |                  |
| <b>Health and Wellbeing/Older Person Champion</b> | 7,700.00           | £200.00          | £7,500.00                |                  |

### NEW APPLICATIONS September 2020

| Community Area Grants                                    | Amount requested | Total project amount |
|--|------------------|----------------------|
|  |                  |                      |
| <b>Youth Grants</b>                                      |                  |                      |
|  |                  |                      |
| <b>Health &amp; Wellbeing Grants</b>                     |                  |                      |
| <b>Wiltshire Music Centre – Celebrating Age, Phase 2</b> | <b>£1,500.00</b> | <b>£555,700.00</b>   |

**To note:** Deadline for applications to the next area board is Weds 5th June 2019. You can see all grant applications made across Wiltshire through the Wiltshire Council website [here](#).



## Summary of applications 2019/20

| <b>Community Area Grants/Cllr initiatives update 2020-21</b> |                    |                          |
|--|--------------------|--------------------------|
| Meeting/Organisation   | Amount awarded (£) | Total project amount (£) |
| <b>No applications to date</b>                               |                    |                          |

| <b>Youth Grants update 2019-20</b>  |                    |                          |
|---|--------------------|--------------------------|
|   | Amount awarded (£) | Total project amount (£) |
| <b>SEPT 2020</b>  |                    |                          |
| Outstanding DBS check for RW Bassett LYN (originally approved under delegated decision in 2019 and rejected for accrual). | <b>£15.50</b>      | <b>£15.50</b>            |

| <b>Health &amp; Wellbeing Grants update 2019-20</b>          |                    |                          |
|--|--------------------|--------------------------|
|  | Amount awarded (£) | Total project amount (£) |
| <b>APRIL 2020</b>  |                    |                          |
| Cllr Bucknell Initiative – Tea and Talk sessions RWB 2020-21 | <b>£200.00</b>     | <b>£200.00</b>           |

## USEFUL LINKS

Area Boards have authority to approve grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

The community grant funding criteria and application forms are available on Wiltshire Council’s website: [here](#).

Further information about the Community Area Transport Group (CATG) and youth grants can be found by clicking on the following links:

[Community Area Transport Group](#)

[Youth Grants](#)

Jane Vaughan  
Community Engagement Manager, Royal Wootton Bassett & Cricklade  
[jane.vaughan@wiltshire.gov.uk](mailto:jane.vaughan@wiltshire.gov.uk)



|                        |  |
|------------------------|--|
| <b>Report to</b>       | Royal Wootton Bassett & Cricklade Area Board |
| <b>Date of Meeting</b> | 30/09/2020                                   |
| <b>Title of Report</b> | Community Area Grant funding                 |

**Purpose of the report:**

- a) To consider one application for funding:

| <b>Applicant</b>   | <b>Amount requested</b> |
|--|-------------------------|
| <b>Applicant:</b> Wiltshire Music Centre<br><b>Project Title:</b> Celebrating Age Wiltshire Phase 2<br><br><a href="#">View full application</a> | £1500.00                |

- b) To note the allocation of funds and adjustment of previous projects supported, decided under authority delegated to the Community Engagement Manager in consultation with the Chair of the Area Board as follows:

|  | <b>Amount allocated</b> |
|--|-------------------------|
| <b>Request: 3530 – RW Bassett Town Hall Museum</b> to extend deadline for delivery of this project to the end of March 2021. This was because of the Covid-19 emergency.   | No change to funding    |
| <b>Request: 3353 – Purton &amp; Cricklade Young Farmers Club</b> to extend deadline for delivery of this project to the end of March 2021. This was because of the Covid-19 emergency.   | No change to funding.   |
| <b>Request: Youth provision in Cricklade, Purton and Royal Wootton Bassett</b> Repurpose remainder of 2019/2020 allocation to application numbers 712, 681, 736 and 815 to secure street based (detached) youth work sessions following the collapse of the previous provider. | No change to funding.   |

## 1. Background

Area Boards have authority to approve Community Area Grants under powers delegated to them.

Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

## 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2019/2020 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the

[Type here]

Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that applications meet the Community Area Board grants criteria.

### 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### 4. Financial Implications

Financial provision has been made to cover this expenditure.

### 5. Legal Implications

There are no specific legal implications related to this report.

### 6. Human Resources Implications

There are no specific human resources implications related to this report.

### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community-based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

| Application ID   | Applicant              | Project Proposal                  | Requested |
|--|------------------------|-----------------------------------|-----------|
| <a href="#">3819</a>   | Wiltshire Music Centre | Celebrating Age Wiltshire Phase 2 | £1,500    |
| <b>Project Description:</b><br><br>Celebrating Age uses arts and heritage activities to reach the most isolated older people in the Royal Wootton Bassett and Cricklade community area helping to tackle loneliness and aiming to improve health and wellbeing through creative and artistic engagement. In particular CAW will target those people who are vulnerable and socially isolated due to frailty, ill health, dementia, poor mobility or caring responsibilities. Due to the Covid-19 outbreak work now draws on five different strands of both live and online activity. CAW is a partnership of community organisations across the county with Wiltshire Music Centre as lead organisation. |                        |                                   |           |
| <b>Input from Community Engagement Manager:</b><br><br>This is an application to the Royal Wootton Bassett and Cricklade (RWB&C) Health and Wellbeing fund.  |                        |                                   |           |

[Type here]

The first phase of this project proved a great success in the RWB&C Community Area and local Older Persons/Carers volunteers, Community Engagement Managers and the Local Area Co-ordinator have all been involved in developing and enhancing activities to reflect the character and needs of the community locally as the project evolves.

This application can be linked to current RWB&C Area Board priorities relating to: social isolation and loneliness, support for carers, mental health, and healthy life styles.

An award to this project would represent approximately 14% of the total project cost.

**Proposal**

That the application is determined.

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

Jane Vaughan

Community Engagement Manager

[jane.vaughan@wiltshire.gov.uk](mailto:jane.vaughan@wiltshire.gov.uk)



# Agenda Item 12

## Royal Wootton Bassett and Cricklade Area Board

|                            |                                 |
|----------------------------|---------------------------------|
| Update From                | Cricklade Town Council          |
| Date of Area Board Meeting | 30 <sup>th</sup> September 2020 |



The work of CTC has continued throughout Covid but with some adjustments to the circumstances. The last twelve of our full council and committee meetings have been held virtually on Zoom.

The meetings have been streamed on our facebook page leading to a much greater public engagement than is normally the case. One of the responses posted on facebook the first time we used it said:

*“I thought this was great. 👍 Should make it live like this all the time even when it’s back in the council offices. Gives people a good insight on how things work and encourage younger people to join to be a councillor. I’d love to have a go 👍👍”*

We were fortunate that the work on our long-planned Skate park extension was able to proceed on schedule. It opened in July and is much appreciated by the users. The funding came from section 106 agreements and CTC reserves.



# Royal Wootton Bassett and Cricklade Area Board



We were pleased to appoint Duncan May as our new Town Clerk with effect from 1<sup>st</sup> September. Duncan had served as Deputy Town Clerk for just over five years and it was a well-deserved promotion. The process of recruiting a new Deputy is now underway.

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Like most communities, in Cricklade there has been a great deal of voluntary action during Covid, especially during the months when our more vulnerable residents were shielding. CTC coordinated a team of volunteers to carry out shopping, deliver prescriptions and provide telephone support. Those activities have now effectively ceased but the team stands ready in case the need arises as we move through the autumn months.

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The annual community litter-pick that was postponed from March took place on 19<sup>th</sup> September. The arrangements were very different this year with just small groups of volunteers. However, the rubbish was there just the same and 38 bags were collected in just a couple of hours.



# ***Update for Royal Wootton Bassett & Cricklade Area Board***

|                                   |                                  |
|-----------------------------------|----------------------------------|
| <b>Update from</b>                | <b>Broad Town Parish Council</b> |
| <b>Date of Area Board Meeting</b> | 30 September 2020                |

## **Headlines/Key Issues**

- Speed Indicator Devices project nearing completion with the unit due to be installed on Broad Town Road. Support and funding for this project was received from the Highways Team and the Good Energy Community Fund.

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- Broad Town has forwarded a highways improvement request for consideration as an area priority at the GATG for the continuation of paved/tarmacked area for safe pedestrian access at the corner of Pye Lane and Broad Town Road.

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- The Parish Council has awarded a grant via the Good Energy Community Fund to the Broad Town Community Volunteers Coronavirus support project.

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# ***Update for Royal Wootton Bassett & Cricklade Area Board***

|                                   |                              |
|-----------------------------------|------------------------------|
| <b>Update from</b>                | <b>Purton Parish Council</b> |
| <b>Date of Area Board Meeting</b> | 30 September 2020            |

## **Headlines/Key Issues**

- Hayes Knoll Junction ongoing issues

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- Church Street, safer access and crossing for children

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- Bus Stop signage on road to stop illegal parking

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- Welcome to Purton signage at all entrances (fully funded by PC)
- Speed Indicator Devices (fully funded by PC)



# **Update for Royal Wootton Bassett & Cricklade Area Board**

|                                   |                                 |
|-----------------------------------|---------------------------------|
| <b>Update from</b>                | <b>Tockenham Parish Council</b> |
| <b>Date of Area Board Meeting</b> | 30 September 2020               |

## **Headlines/Key Issues**

- 

Tockenham Neighbourhood Plan - we have almost reached the finish line, but the Final Referendum is currently on hold due to coronavirus restrictions. However, Wiltshire Council have issued a Decision Statement, giving weight to the Plan and the need for it to be considered in future planning applications.

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